

Enter text directly into form. Save a copy, then email the copy to admin@phoenix-foundation.ca



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<h1 style="margin: 0;">GRANT APPLICATION FORM</h1>
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Go to Grants page of our website to learn about our granting process and priorities.
Application maximum - 8 pages

APPLICANT (Agency):	Amount Applying For:
Contact Person:	Position:
Mailing & Street Address:	E:mail:
Phone:	Website:
CRA Registered Charity # (ends with RR0001)*	BC Society Reg. #:

* Agencies without a CRA Registered Charity # cannot apply directly to community foundations. Agencies may be able to qualify to apply for grants by partnering with a 'host' agency with a CRA Registered Charity # who then becomes the applicant. A letter indicating the agreement between your organization and the host agency must accompany the application. Complete the section below if you do not have a CRA Registered Charity #

HOST (QUALIFYING) AGENCY: (only if applicable)	
Contact Person:	Position:
Mailing & Street Address:	E:mail:
Phone:	Website:
CRA Registered Charity # (ends with RR0001)*	BC Society Reg. #:

The person responsible for over-seeing this grant has attended a Granting Information Session hosted by the Phoenix Foundation or watched the YouTube video on our website No Yes

1. Briefly describe your organization's mission, mandate and objectives:

2. Give a brief description of your project, its goals, and objectives and how you will measure success. If the foundation included priorities for funding in the request for proposals, explain how your project addresses those priorities:

3. The Phoenix Foundation supports a broad range of projects that offer various services to the Boundary. It also seeks an 'upstream' approach to community challenges with creative and innovative projects. What long &/or short term impact will your proposed project have on the Boundary?

4. List other organizations collaborating or partnering with you on your proposed project including their roles/contributions to your project.

5. How will the proposed project benefit the Boundary Community? Statistics, other data and/or support letters from clients, community or other sources should be included here.

6. Attach a copy of your organizations latest financial reports. Fill out the budget sheet on the following page (with quotes, if available) indicating total project costs and listing other amounts and sources of funding. This includes Federal, Provincial, Municipal or Regional governments; corporations; organizations; service clubs; fund-raising projects; membership fees; in-kind donations &/or dollars from PF community partnership funds (Greenwood, Midway, Christina Lake).

Please list *Phoenix Foundation* grants received in the last five (5) years.

Year	Name of project	Amount

Date	Submitted by
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Grant Application Budget Sheet

APPLICANT (Agency)

PROPOSED PROJECT

DATE

Project Expenses

	Source	Amount
Equipment & material purchases		

Subtotal

Contracts, rentals and other expenses	Source	Amount
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Subtotal

Total Outlays

Internal Funds Committed:

External Funds Committed (other than Phoenix Foundation)

	Source	Amount
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Total Committed Funds

Funding Shortfall

Amount requested from Phoenix Foundation

Volunteer labor value (\$20.00 per hour)

In-kind donations value Source (name of donor) Amount

Subtotal

Project Summary:

Total Project Value

% of Funding Requested
